Sample policy – synthetic demo document

Not for use in a real service. Created for the OMFiNiTiVE Data Import demo.

Social Media Policy

Category: Information governance · Version 1.0 · Owner: Registered Manager

1. Purpose: to protect the privacy and dignity of people we support online.

2. Staff never post photographs, names or details of people supported or colleagues.

3. Personal accounts must not be used to contact people supported or their families.

4. Concerns about online content are reported to the registered manager.

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